

New Degree/Certificate Form Planning Worksheet

Required Information:	Proposed Information:
Department:	
Title:	
Effective Year:	
Effective Semester:	
Justification for Development of the Degree/Certificate:	
Target Populations:	
Projected Student Enrollment:	
Projected Employment Opportunities:	
Projected Impact on Existing Programs within the District or State:	

Evidence to Support Major Institutional Planning Priorities and Directions:	
Timeline for Implementation:	
Similar Community College Programs:	
Limitations or Delivery of Degree/Certificate at other Locations in the District:	
Advisory Committee support:	<i>Recommendations from advisory committee, task force, accrediting agencies, or universities.</i>
List of New Courses Developed for this Degree/Certificate:	
Program Description for the Catalog:	
Semester Hours:	
Prerequisites:	

Corequisites:	
Recommended Proficiencies:	
List of Course Requirements for the Catalog:	
Measureable Learning Outcomes:	<i>Remember there should be enough outcomes to adequately cover the degree or certificate. You might want to copy and paste a few outcomes from the main courses and then add some that are general enough to cover the degree or certificate.</i>
Standards/Assessments (Optional):	